

ANNEXURE B

EVALUATION CRITERIA

APPOINTMENT OF SERVICE PROVIDER FOR MANNED/ PHYSICAL GUARDING AT A REFINERY DESIGNATED AS A NATIONAL KEY POINT FOR THREE (3) YEARS.

1. EVALUATION CRITERIA

The bids shall be evaluated in four stages on administrative, mandatory, technical criteria and commercial evaluation.

1.1 Phase 1

Mandatory Requirements

At this phase, bidder's responses are reviewed against the below mandatory requirements. **Failure to comply with any of the Mandatory Requirements will lead to the bidder being disqualified and not be considered for further evaluation on Technical Requirements.**

No.	Description	Comply	Not Comply
	1.1 Bidders must submit Proof of valid Private Security Industry Regulatory Authority (PSIRA) registration for both the company and key personnel.		
	1.2 Bidders must submit Proof of valid Private Security Industry Regulatory Authority (PSIRA) letter of good standing.		
	Substantiate/Comment		
	1.3 The bidders must submit Certification or proof of compliance with National Key Point security regulations. Certificate issued by National key Point Regulator/ Secretariate.		

	Substantiate/Comment
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	1.4 Valid SAPS-accredited firearm licenses for the company and armed security personnel.		
	Substantiate/Comment		
	1.5 The bidders must confirm that they agree to be vetted by the State Security Agency (SSA) prior to the commencement of the project. Sign the attached confirmation letter to Accept or Decline vetting by SSA.		
	1.6 The bidder must submit the public liability cover valued at R 5 000 000.		
	1.7 The bidder must submit the letter of good standing for COIDA (Workman Compensation Fund) not older than 12 months.		
	1.8 The bidder must submit the proof of Vehicles ownership or lease agreement and specify the types of vehicles (e.g. Bakkies and sedans) Bidder to submit a logbook or signed lease agreement with specific duration.		
	1.9 The bidder must submit the letter of good standing for National Bargaining Council for the private security sector (NBCPSS) not older than 12 months.		
	Substantiate/Comment		

1.2 Phase 2 TECHNICAL EVALUATION

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified. Bidders will be evaluated according to the below technical evaluation criteria.

Evaluation Criteria	Document as Evidence	Score	Weighting %
1.2.1 Company Experience Experience in Security Services – Minimum 5 years' experience in security at critical infrastructure/National Key Points. Please provide reference letters as proof of previous experience in security at critical infrastructure/National Key Points. The letters must be signed on the client's letterhead and include the date the project was executed, the contact person, and contact details.: <u>NB: The reference letters must be within the past five (5) years (2020 to date)</u>			
5 or more reference letters	Company profile, reference letters, contract award letters.	5	30%
4 reference letters		4	
3 reference letters		3	
2 reference letters		2	
1 reference letters		1	
0 reference letters		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
1.2.2 Tactical Armed Response Capabilities Response time commitment for security breaches. Number of armed officers per shift and their positioning. Types of weapons, protective gear, and tactical vehicles used. Certifications of armed personnel (PSIRA Grade A/B, firearm competency, tactical response training) Refer to Annexure C (Pricing Methodology) Provide a Detailed Tactical Response Plan			
Tactical Armed Response Plan with all the listed elements.	Detailed Tactical Response Plan	5	25%
Incomplete Tactical Armed Response Plan with all the listed elements above.		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
1.2.3 Key Personnel Personnel Qualifications and Training – Provide CVs of key personnel with minimum PSIRA Qualification of Grade A and B, Business Purpose Firearm competency for handgun, short gun and Rifle, National Key point training Certificate. 10 years' experience of working at the critical Infrastructure/National Key Point.			
Minimum requirements specified with the relevant experience of more than 10 years.	PSIRA certificates, training records, employee credentials	5	25%
Minimum requirements specified with the relevant experience of more than 8 years but less than 10 years.		4	
Minimum requirements specified with the relevant experience of more than 6 years but less than 8 years.		3	
Minimum requirements specified with the relevant experience of more than 4 years but less than 6 years.		2	
Minimum requirements specified with the relevant experience of more than 1 year but less than 4 years.		1	
0 Years and less than a year of experience.		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
1.2.4 Technical Expertise (Security Plan) This criterion assesses the effectiveness, comprehensiveness, and feasibility of the security plan submitted by the service provider for manned/physical security at a National Key Point refinery.			
Comprehensive, well-structured, and fully aligned with refinery security needs. Covers all risk areas with clear strategies and procedures.	Security Operations Plan, Emergency & Crisis Response Plan	5	20%
No security plan provided or completely inadequate. No clear strategies or risk mitigation measures.		0	

1.3 PHASE 3: COMMERCIAL EVALUATION

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

[Weighted score 80 points]

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

Preference points/specific goals criteria

[Weighted score 20 points]

Specific goals / Preference Points Claim

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

- Tenders must submit their B_BBEE certificate issued by an authorized body or person or a B-BBEE sworn affidavit to claim preference points.
- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.